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**AGENDA COVER MEMO**

**AGENDA DATE:** March 24, 2004

**TO:** Board of County Commissioners

**DEPARTMENT:** Lane County Sheriff's Office

**PRESENTED BY:** Jan Clements

**AGENDA TITLE:** In the Matter of Ratifying the County Administrator's Execution of Grant Applications For An Additional \$1,311,207 to That Authorized in Board Order 04-2-25-6 to the Department of State Police, Criminal Justice Services Division to Support the Homeland Security Initiatives of Jurisdictions Countywide.

**I. MOTION**

TO RATIFY THE COUNTY ADMINISTRATOR'S EXECUTION OF TWO GRANT APPLICATIONS TO THE DEPARTMENT OF STATE POLICE, CRIMINAL JUSTICE SERVICES DIVISION FOR HOMELAND SECURITY INITIATIVES TOTTALLING \$8,311,207, AND WHICH EXCEEDS THE BOARD'S ORIGINAL AUTHORIZATION OF \$7,000,000 (BOARD ORDER 04-2-25-6) BY \$1,311,207.

**II. ISSUE OR PROBLEM**

The Lane County Sheriff's Office received a proposal to respond to a request for grant application from the Department of State Police, Criminal Justice Services Division to support Homeland Security initiatives countywide. The initial estimate for the proposal request was \$7,000,000 for a period of 18 months beginning April 2004 through October 2005. The Board of Commissioners signed Board Order 04-22-25-26 authorizing the County Administrator to sign the grant application, but, at that time, the grant application was still a work in progress and detailed information about the exact dollar amount to be requested had not yet been determined. Through the grant writing process an opportunity was identified that allows jurisdictions to submit two grant applications, one that is specific to the needs of law enforcement (\$750,100) and another to represent the needs of all other disciplines (\$7,561,107). While the Board of Commissioners did approve a \$7,000,000 grant application, the County Administrator actually executed two applications which exceeded the pre-authorized \$7,000,000 by an additional \$1,311,207 (or \$750,100 + \$561,107). The additional application and additional sum requested exceeds the County Administrator's signature authority, and accordingly the Board is asked to ratify the County Administrator's past action.

**III. DISCUSSION**

A. Background

The Department of State Police, Criminal Justice Services Division has released a request for grant proposals to implement a State Homeland Security Program to significantly enhance the ability of local agencies to prevent, deter, respond to and recover from threats and incidents of terrorism. The state is strongly encouraging collaborative, regional, multi-jurisdictional or other coordinated response to the grant application. As such, there has been widespread multi-

- b. Who will actually develop the new system/application?
- c. What will happen to the software application/system after the grant funding has ended?
- d. Who will pay for ongoing maintenance and staff costs, if any?

This is not a grant funded computer/software applications project but does include the purchase of new equipment for which IS had conducted a Return-on-Investment analysis. The on-going cost of having the equipment will be less than if the equipment was not purchased and installed.

C. Alternatives / Options

- 1. To approve the motion and ratify the County Administrator's past actions in executing the two grant applications.
- 2. Not to accept the motion.

D. Recommendation

To approve number one above.

E. Timing

The grant applications were submitted on February 27, 2004.

**IV. IMPLEMENTATION**

Not Applicable

**V. ATTACHMENTS**

Board Order

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**THE BOARD OF COUNTY COMMISSIONERS, LANE COUNTY, OREGON**

**ORDER:**            ) In the Matter of Ratifying the County Administrator's Execution of  
                      ) Grant Applications For An Additional \$1,311,207 to That Authorized in  
                      ) Board Order 04-2-25-6 to the Department of State Police, Criminal  
                      ) Justice Services Division to Support the Homeland Security Initiatives  
                      ) of Jurisdictions Countywide.  
                      ) \_\_\_\_\_  
                      )

WHEREAS the Board of County Commissioners previously approved Order Number 04-2-25-6, authorizing the County Administrator to sign a grant application to the Department of State Police, Criminal Justice Services Division for \$7,000,000 to support the Homeland Security initiatives of the jurisdictions countywide.

WHEREAS, it became apparent there was an opportunity that allows jurisdictions to submit two grant applications specific to the needs of law enforcement (\$750,100) and another to represent the needs of all other disciplines (\$7,561,107).

WHEREAS, Due to time constraints, the County Administrator executed two grant applications, one for \$750,100 and one for \$7,561,107;

WHEREAS, the Board is now asked to ratify the County Administrator's execution of one grant application for an additional \$561, 107 (total \$7,561,107) and one for \$750,100;

NOW THEREFORE, it is hereby resolved and ordered that the Board of County Commissioners ratifies the County Administrator's execution of two grant applications to the Department of State Police, Criminal Justice Services Division for an additional \$1,311,207 (\$750,100+ 561,107) to that authorized in Board Order #04-2-25-6 to assist local agencies prevent, deter, respond to and recover from threats and incidents of terrorism.

DATED this \_\_\_\_\_ day of March 2004.

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Chair  
Lane County Board Of Commissioners